

# AUTHORIZATION FOR VOLUNTEER DRIVERS

APPENDIX "F"

## VOLUNTEER DRIVERS

THIS WILL AUTHORIZE \_\_\_\_\_

(NAME OF TEACHER OR OTHER VOLUNTEER DRIVER)

TO TRANSPORT STUDENTS PARTICIPATING IN THE EVENTS LISTED ON THE ATTACHED SCHOOL SCHEDULE,

OR

TO TRANSPORT STUDENTS PARTICIPATING IN THE FOLLOWING SCHOOL ACTIVITY:

VEHICLE INFORMATION: MAKE \_\_\_\_\_ YEAR \_\_\_\_\_ LICENCE # \_\_\_\_\_

DATE

SCHOOL NAME

PRINCIPAL'S SIGNATURE

ALL TRIP DRIVERS\* INCLUDING VOLUNTEER DRIVERS ARE ADVISED THAT, IN ORDER TO BRING INTO EFFECT THE BOARD'S EXCESS LIABILITY INSURANCE, THEY SHOULD:

- A) USE A LICENSED AUTOMOBILE WHICH CARRIES VALID THIRD-PARTY LIABILITY INSURANCE AS REQUIRED UNDER LEGISLATION IN THE PROVINCE OF ONTARIO.
- B) PROVIDE THE BOARD PROMPT WRITTEN NOTICE, WITH ALL AVAILABLE PARTICULARS, OF ANY ACCIDENT ARISING OUT OF THE USE OF A LICENSED AUTOMOBILE DURING A TRIP ON BUSINESS OF THE BOARD.
- C) BE AWARE THAT THE BOARD'S EXCESS LIABILITY INSURANCE COMES INTO EFFECT ONLY AFTER THE "TRIP DRIVERS" INSURANCE HAS BEEN EXHAUSTED, TO A COMBINED TOTAL OF \$20 000 000.00.

\*N.B. A "TRIP DRIVER" IS DEFINED AS ANY PERSON AUTHORIZED BY THE BOARD WHO HAS AGREED TO BE A DRIVER FOR A CERTAIN TRIP WHILE THEY ARE DRIVING THEIR OWN OR ANOTHER LICENSED AUTOMOBILE; TO INCLUDE TRUSTEES, EMPLOYEES, TEACHERS, PARENTS, VOLUNTEERS AND OFFICIALS OF THE BOARD.

ALL "TRIP DRIVERS" MUST PROVIDE EVIDENCE OF A CLEAR CRIMINAL OFFENSES SCREENING PRIOR TO THE TRIP TAKING PLACE.

### 1. DECLARATION TO BE SIGNED BY DRIVER:

- I DECLARE THAT I HAVE HAD A CRIMINAL BACKGROUND CHECK AND THAT THE RESULTS HAVE BEEN FORWARDED TO THE KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD.
- I DECLARE THAT I HAVE A LEVEL 2 (G2) OF THE GRADUATED LICENSING SYSTEM OR I AM FULLY LICENSED (G) TO DRIVE IN ONTARIO AND MY VEHICLE IS INSURED BY VALID AUTOMOBILE LIABILITY INSURANCE OF AT LEAST \$2 000 000.00 AS REQUIRED BY ONTARIO LAW.
- I AM EIGHTEEN (18) YEARS OF AGE OR OLDER
- THAT THE VEHICLE IS MECHANICALLY FIT AND THAT THERE ARE INDIVIDUAL SEAT BELTS IN WORKING CONDITION FOR ALL PASSENGERS.
- I WILL INSURE THAT INDIVIDUAL SEATBELTS ARE USED BY ALL PASSENGERS AND THAT A STUDENT UNDER THE AGE OF TWELVE (12) DOES NOT OCCUPY THE FRONT SEAT OF A VEHICLE EQUIPPED WITH A FRONT PASSENGER AIR BAG.

SIGNATURE OF DRIVER

DATE

### 2. DECLARATION TO BE SIGNED BY THE OWNER OF THE VEHICLE, IF THE VOLUNTEER DRIVER DOES NOT OWN THE VEHICLE.

- I DECLARE THAT I HAVE AUTHORIZED TO DRIVE MY VEHICLE TO TRANSPORT STUDENTS PARTICIPATING IN THE SCHOOL EVENT(S) LISTED ON THIS FORM OR ON THE ATTACHED SCHEDULE.
- HE/SHE IS LICENSED TO CARRY PASSENGERS AND IS FULLY INSURED AS A DRIVER UNDER THE VEHICLE LIABILITY INSURANCE AS REQUIRED BY ONTARIO LEGISLATION, THAT THE VEHICLE IS MECHANICALLY FIT AND THAT THERE ARE SEAT BELTS IN WORKING CONDITION FOR ALL PASSENGERS.
- I AM AWARE THAT THE BOARD'S EXCESS LIABILITY INSURANCE COMES INTO EFFECT ONLY AFTER THE VEHICLE OWNER'S INSURANCE HAS BEEN EXHAUSTED.

SIGNATURE OF OWNER

DATE

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